

Iowa County Humane Society
Board Meeting
April 14, 2014

Board members present: Marcia Thompson, Sharon Shea, Lisa Cvengros, Pam Richardson
Absent: Jan Tabor

Others present: Outreach Director/Humane Officer-Cheri Phillmore, Front Office Coordinator-Danielle Rufenaucht

Public present: Arnette Small

The meeting was called to order at 6:30.

The minutes of the February meeting were approved.

The Treasurers report was given but because of the complexity and length of the documents, Treasurer Lisa Cvengros requested that board members take time to go over the written reports and approve them via email. Board members agreed to do this.

The Treasurer also reminded everyone that they should make sure that any expenses members pay out of pocket for fundraisers be documented. These amounts can be claimed as charitable deductions on members tax returns and ICBS records will then reflect them correctly, as donations.

Cheri Phillmore suggested that a Master Expense Sheet be created for future events to help document expenses. She will see what might be available that could be adapted to our needs.

Lisa mentioned that she felt that advertising may have made the difference in the turnout for the spaghetti dinners held in Arena and Barneveld. More advertising had been done in Arena than Barneveld and the Arena dinner was much better attended.

Marcia stated that any cost saving suggestions would be welcome.

Lisa will continue to research ICBS finances and will report her findings at the next board meeting.

Managers Reports

The Kennel Manager report was given and accepted.

The Office Coordinator report was given and accepted.

Cheri reminded everyone that cats being brought to the shelter would only be considered "stray" if the person bringing them in had not been feeding or caring for them for any length of time. If the cat had been fed or sheltered by anyone for 7 days (per Wisconsin statutes), that person would be considered the "owner" and the cat would be a surrender and not a stray.

Arnette suggested that the adoption forms be amended to include a request that the person filling out the form tell us how they became aware of ICHS. That will allow for better tracking of which advertising is most effective.

The Outreach and Humane Officer report was given and accepted.

Committee Reports

AWE committee continues to work on plans for configuring the outdoor kennels.

On Sunday 4/13/14 Americore volunteers were in the area and contacted the shelter to volunteer with any jobs that needed to be done. They were able to construct a much needed large (45'x60') outdoor play yard which was immediately put to good use by several of our dogs. They then helped the volunteers walk dogs. They may be available for other future projects.

Lisa suggested that ICHS might be able to request more help from this group through a grant process. She will look into this.

Some of the smaller outdoor fence panels have been discarded due to poor condition. They will go to salvage.

Fundraising--no report

Buildings and Grounds

Marcia met with Scott Lindh to discuss the best way to insulate the ceiling space in the ICHS building. "Focus on Energy" will be contacted to see if there are any funds available for help with this project. This might be a project where the Americore Volunteers could be very helpful if they are available.

There is a need for concrete flooring for some of the outdoor kennels. Arnette suggested that we prepare the area for the concrete and then contact the local cement companies to see if they can supply us with discounted or free concrete whenever they have extra material. Companies sometimes have customers cancel at the last minute or have extra left over after a job. If we had the area prepared in advance we could accept the concrete at any time. There is a possibility that Arnette's husband could help supervise the preparation and supply some of the needed tools.

Personnel--no report. The next Personnel meeting will be Thursday 4/17/14 at 10 AM

Conflict of interest agreements were signed and accepted.

The next ICHS Board meeting will be Monday, May 12th at 6:30 PM at the shelter.

Meeting was adjourned and went into closed session at 7:35 PM

Submitted by Pam Richardson