

ICHS BOARD MEETING MINUTES
Monday, August 14th, 2017

Meeting called to order at 6:32 P.M.

Directors present: John Mutschler, Judy Lindholm and Louanna Schulte

Directors absent: Mike Van Sicklen and Nancy Smith

Staff Present: Jen Siegel

Members of the Public Present: Terri Davis

Approval of July 10th, 2017 Meeting Minutes

Motion to accept by Lindholm and 2nd by Mutschler. Motion approved.

Treasurer/Financial Report

Motion to accept by Lindholm and 2nd by Mutschler. Motion approved.

Consideration of Financial Record Inspection Policy

Motion by Schulte and 2nd by Mutschler to accept policy of having a May and November inspection of our bookkeeping records with a CPA. All approved.

The fee for this semi-annual review is not yet determined but Mutschler asked that a short engagement letter of agreement be sent to Becky Johnson who currently prepares ICHS's annual 990 tax returns.

Fixed Asset & Capitalization Policy

Motion by Schulte and 2nd by Mutschler to accept the Fixed Asset & Capitalization policy prepared by Van Sicklen. All approved.

Changes to the Bylaws

Requested that all comments be sent to Van Sicklen. Bylaws will be discussed over the next few months for director approval in November and final approval by Membership at the 2018 Annual Meeting.

Managers' and Committee Reports

Dueling Pianos is booked for May 4th, 2018 at Deer Valley.

Youth Bite Prevention Outreach – Directed to 5th grade and under. Hope to expand the program in the future to 1 to 2 presentations a month.

All directors received the emailed Animal Stats. No discussion followed.

There have been no personnel meetings but it was noted that there is a need to hire and/or recruit volunteers to assist in kennel cleaning and dog walking.

The temporary A frame dog shelters are not completed and it was determined that the time and money could be saved by not completing this project since the weather is cooling down. The goal instead is to have the permanent outdoor dog shelter completed by June, 2018. AWE and the Building and Ground committee will be working on the plans and materials to meet target deadline.

One cat condo is in use but not yet completed.

Other issues

Director Nancy Smith resigned. Pam Richardson has agreed to act as a temporary Board Member to March, 2018. Motion by Mutschler, 2nd by Lindholm to accept Richardson. All approved.

Next Meeting will be September 11th at 7:00.

Meeting adjourned at 7:42 p.m.

Minutes were recorded and prepared by Louanna Schulte.