

**Minutes
Iowa County Humane Society
Board of Directors Meeting
Monday, December 22, 2008**

Members Present: President: Mike Wagner, Secretary: Mary Whitmar, Treasurer: Todd Novak
Rhonda Marten, Carrie Baumhover

Others Present: Shelter Director Theresa Durst, Outreach Director Cheri Phillmore

Board meeting called to order at 6:30pm

The board would like to recognize and thank the citizens who were present and participated in the board meeting this evening.

Minutes

Minutes of the November 24th board meeting were reviewed. A motion was made by Todd to approve the minutes as written, seconded by Carrie. Motion carried.

Outreach Director/Humane Officer Report

Report is as attached.

FEMA money has not come in yet. All grant applications are currently under review. The board would like to acknowledge and thank Scott and Marcia Thompson for creating the new memorial boards, one for cats, one for dogs. Starting in the New Year people will be able to purchase a metal plaque which will be permanently placed on the memory board in honor of or as a memorial of a person or pet. Funds generated from these sales will be used for shelter operations.

Operations Director Report

Report is as attached.

There is good news for three of our long term dog residents. They are all in foster care with one likely to be adopted by their foster family.

Financial Report

Reports are attached.

Reports were reviewed. Due to contributions from Lands' End, the UW Dog Jog and the public our last deposit was \$16000. The goal for end of year is to pay down as much debt as possible starting with the payment to the Department of Workforce Development. The board has agreed that beginning in January a regular monthly payment in the amount of \$921 will be made to Sharon McGann to repay the \$40,000 note.

Todd will be sending all pertinent end of year reports to the attorney for the pending estate.

Todd and Rhonda will be meeting with Denise, Cheri and Theresa in January to go over accounting practices and make any needed clarifications.

Todd and Rhonda will also be working on a budget for 2009.

Fundraising

The board would like to take this opportunity to formally thank Tisa Cohen and Angie Welbes for their efforts and success with Band Night at the Red Room. They were able to raise \$4000 for ICHS!

The calendars are in and sales are going well. The 4-H clubs are not meeting in December so they will be discussing at their next meetings the possibility of a selling challenge among the clubs.

The Spring Green Pet Resort will take some calendars to sell at their location.

Upcoming events:

The pending Archery Shoot for January will not be happening this year.

There are currently no events planned for January or February.

The Live Art Auction "ARTISTS TO THE RESCUE" will take place on Saturday March 28th at Dodge Point Country Club.

Information will be on the website as it becomes available.

Comments from the Public

There was a financial question from the public which was addressed by Todd.

Wendy Nelson would like to try having a band event with Country music. She would like to talk with Tisa or Angie about how they organized band night.

The subject of the donated snow blower came up. The fundraising committee will be working on the most expedient way to get a raffle going. With all of the snow we have and the shortage of available snow blowers this year it should be a very successful raffle item.

The question of Sunday hours came up. Theresa is still working on having enough staffing to cover the weekend hours. Her goal is February to begin the new hours.

Other Business

A holiday party for the staff was discussed. We will follow last years plan and have a dinner party at Thymes. Cheri will look into available dates the end of January and plans will proceed accordingly.

The Thank you cards were discussed again. After Cheri did some research as to other shelters policies it seems that thank you letters are sent for all donations regardless of the dollar amount. Cheri brought examples of templates she was using. It was decided to incorporate the dollar amount and necessary tax verbiage along with a line stating that they should keep the thank you as their tax receipt and eliminate the year end statements in an effort to avoid duplication and cut expenses.

We have a volunteer who is doing the plowing at the shelter. It appears his vehicle is not equipped to get into some trouble areas such as close to the outdoor kennels around the building and the handicapped access to the shelter.

It was suggested that we use our Huber volunteers to do any shoveling needed. It was brought up that they were not properly outfitted to work outside. Several people volunteered to donate outerwear for them to use.

The date for the annual meeting was set for March 23rd, 2009. The secretary will send notices out to paid members by January 23rd.

The board will discuss potential by-law changes and the members will be notified of items to be voted on in the mailing.

Motion was made by Mary to go into Closed Session to discuss personnel issues. Motion seconded by Todd, motion carried.

Motion was made to return to open session by Mary, seconded by Todd.

The next regular meeting of the board is scheduled for Monday, January 26th at 6:30 p.m. at the Stonefield Apartments meeting room.

Motion was made by Todd to adjourn the meeting, seconded by Carrie. Motion carried.

Meeting was adjourned at 8:40 pm.

Respectfully Submitted,

Mary Whitmar
ICHS Board Secretary